

No. 380 /TB-MIE-HĐQT

Ha Noi, June 5<sup>th</sup>, 2025

**MEETING ANNOUNCEMENT**  
**the 2025 Annual General Meeting of Shareholders**

To: Shareholders

THE MACHINES AND INDUSTRIAL EQUIPMENT CORPORATION – JSC  
Head Office: No. 7A Mac Thi Bui, Vinh Tuy, Hai Ba Trung, Hanoi  
Enterprise Registration Number: 0100101379

The Board of Directors of Machines and Industrial Equipment Corporation – JSC respectfully announces and invites our esteemed shareholders to attend the 2025 Annual General Meeting of Shareholders with the following details:

**1. Time:** 08:00 AM, Thursday, June 26, 2025.

**2. Venue:** 10th Floor Hall, Machines and Industrial Equipment Corporation – JSC, No. 7A Mac Thi Bui, Vinh Tuy, Hai Ba Trung, Hanoi.

**3. Agenda and Meeting Documents:**

Details of the agenda, program, and meeting documents are available on the Corporation's website: <http://www.mie.com.vn> (Shareholders/ Shareholder News section)

Note: The meeting documents may be amended or supplemented before the opening of the meeting. Shareholders are kindly requested to regularly visit the above website for the most updated information.

**4. Conditions for Participation:**

- All shareholders owning shares of the Corporation as of May 23, 2025.
- Shareholders who are unable to attend the Meeting may authorize a representative to attend (using the attached Power of Attorney form).
- Shareholders or authorized representatives are kindly requested to submit the Confirmation of Attendance or the original Power of Attorney (with direct signature; in case of organizational shareholders, the seal is required) to the Corporation no later than 4:00 PM, June 13, 2025. Upon arrival, please bring your ID card and Confirmation of Attendance/Power of Attorney (if not submitted in advance) for registration procedures.
- Any proposals by shareholders or their authorized representatives regarding the Meeting's agenda must be submitted in writing to the Meeting Organizing Committee by 4:00 PM, June 19, 2025.

- For further information, please contact the Corporation at: 024 3825 2498

This announcement serves as an official invitation to the meeting.

Sincerely.

**Recipients:**

- As above;
- Archived: VT, HR.

**ON BEHALF OF THE BOARD OF DIRECTORS**  
**CHAIRMAN**



**Tran Quoc Toan**





**THE SOCIALIST REPUBLIC OF VIET NAM**

**Independence - Freedom - Happiness**

*Ha Noi, June .....,2025*

**ATTENDANCE CONFIRMATION**

**ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025  
MACHINE AND INDUSTRIAL EQUIPMENT CORPORATION – JSC**

To: The Organizing Committee of the General Meeting of Shareholders  
of The Machines and Industrial Equipment Corporation – JSC

Shareholder's Name: .....Shareholder Code: .....

ID/ Citizen ID Number: ..... Date of Issue...../.... /.....

Place of Issue .....

.....

Contact Address: .....

.....

Phone: .....Fax: ..... Email: .....

Total number of shares owned and authorized shares: .....

(In words:.....)

This is to confirm attendance at the Annual General Meeting of Shareholders 2025 of the Machines and Industrial Equipment Corporation – JSC, held at 08:00 AM on June 26, 2025, at the 10th Floor Hall, the Machines and Industrial Equipment Corporation – JSC, No. 7A Mac Thi Bui, Vinh Tuy Ward, Hai Ba Trung District, Hanoi.

**SHAREHOLDER**

*(Signature, seal (if any), and full name)*

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**Note:** Shareholders are kindly requested to submit this Confirmation Letter before 4:00 PM on June 13, 2025 to the following address:

**THE MACHINES AND INDUSTRIAL EQUIPMENT CORPORATION – JSC**

Address: No. 7A Mac Thi Bui Street, Vinh Tuy Ward, Hai Ba Trung District, Hanoi

Tel: 0243 8252498 - Fax: 0243 8261129





**THE SOCIALIST REPUBLIC OF VIET NAM**

**Independence - Freedom - Happiness**

*Hanoi, June ....., 2025*

**POWER OF ATTORNEY  
FOR ATTENDING THE 2025 ANNUAL GENERAL MEETING OF  
SHAREHOLDERS**

To: The Organizing Committee of the General Meeting of Shareholders  
of the Machines and Industrial Equipment Corporation – JSC

Shareholder's Name: .....

ID/Business/Registration No.: ..... Issued on:...../.... /..... Place  
of Issue .....

Contact Address: .....

Total Shares Owned and Authorized: ..... (In words: ..... )

I hereby authorize:

Mr./Ms.: .....

ID/Business/Registration No.: ..... Issued on:...../.... /..... Place  
of Issue .....

Contact Address: .....

Number of Authorized Shares: ..... (In words: ..... )

To represent me/the Company to attend the 2025 Annual General Meeting of Shareholders of Machinery and Industrial Equipment Corporation – JSC, scheduled at 08:00 AM on June 26, 2025, and to exercise all rights and fulfill all obligations at the General Meeting related to the number of authorized shares. This authorization shall remain valid until the conclusion of the 2025 Annual General Meeting of Shareholders of the Corporation.

We take full responsibility for this authorization and commit to strictly complying with all current legal regulations.

**AUTHORIZED PERSON**

*(Sign and clearly state full name)*

**AUTHORIZING PERSON**

*(Sign, affix seal, and clearly state full name)*

**Note:** Shareholders are kindly requested to submit this Confirmation Letter before 4:00 PM on June 13, 2025 to the following address:

**THE MACHINES AND INDUSTRIAL EQUIPMENT CORPORATION – JSC**

Address: No. 7A Mac Thi Bui Street, Vinh Tuy Ward, Hai Ba Trung District, Hanoi

Tel: 0243 8252498 - Fax: 0243 8261129





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*Hà Nội, June ....., 2025*

**POWER OF ATTORNEY  
FOR ATTENDING THE 2025 ANNUAL GENERAL MEETING OF  
SHAREHOLDERS**

To: The Organizing Committee of the General Meeting of Shareholders  
of the Machines and Industrial Equipment Corporation – JSC

Today, on the.....day of....., 2025, at .....,  
we, the undersigned shareholders owning a total of ..... shares,  
representing ..... % of the voting shares of the Machines and Industrial  
Equipment Corporation – JSC (MIE), whose names are listed in the attached List of  
Shareholders, unanimously authorize:

Mr./Ms.: .....

ID/Passport No.: ..... Issued on.../.../..... at .....

Contact Address: .....

To represent us at the 2025 Annual General Meeting of Shareholders of the  
Machines and Industrial Equipment Corporation – JSC, held at 08:00 AM on June 26,  
2025, and to fully exercise all rights and obligations at the Meeting with respect to the  
authorized shares. This power of attorney is valid until the conclusion of the 2025  
Annual General Meeting of Shareholders of the Corporation.

We take full responsibility for this authorization and commit to strictly complying  
with all applicable laws and regulations.

**AUTHORIZED PERSON**  
(Sign and clearly state full name)

**AUTHORIZING PERSON**  
(Sign and clearly state full name)

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**Note:** Shareholders are kindly requested to submit this Confirmation Letter before 4:00 PM on June 13, 2025  
to the following address:

**THE MACHINES AND INDUSTRIAL EQUIPMENT CORPORATION – JSC**  
Address: No. 7A Mac Thi Buoi Street, Vinh Tuy Ward, Hai Ba Trung District, Hanoi  
Tel: 0243 8252498 - Fax: 0243 8261129

(Authorizing Mr./Ms.: .....)

(Authorizing Mr./Ms.: .....)

[illegible]