



**AGENDA OF THE
2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

Time: From 08:00 AM on June 26, 2025

Venue: Conference hall, 10th floor, Machines and Industrial Equipment Corporation,
No. 7A Mac Thi Bui Street, Vinh Tuy Ward, Hai Ba Trung District, Hanoi

Time	Content	Host
08:00 – 08:30	<ul style="list-style-type: none">- Welcoming delegates and shareholders.- Verifying shareholder eligibility; issue voting ballots and meeting documents to shareholders.	Organizing Committee
08:30 – 08:45	<ul style="list-style-type: none">- Report on verification of shareholder eligibility and confirmation of the Meeting's eligibility to proceed.- Flag salute, statement of purpose, and introduction of delegates.- Introduction and approval of the Presidium and the Vote Counting Committee.- Introduction of the Secretariat.	Organizing Committee
08:45 – 09:00	<ul style="list-style-type: none">- Opening speech of the Meeting.- Approval of the Meeting Agenda.- Approval of the Meeting's Operating Rules.	The Board of Chairpersons
09:00 – 10:00	Matters to be discussed and voted on at the Meeting:	The Board of Chairpersons & Head of the Supervisory Board
	<ul style="list-style-type: none">- Report on the activities of the Board of Directors in 2024 and the plan for 2025.- Report on the corporate governance situation of the Corporation in 2024 and the plan for 2025.- Report on the activities of the Supervisory Board in 2024 and the plan for 2025.- Self-assessment report on the performance of the Supervisory Board and its members in 2024.	The Presidium

Time	Content	Host
	<ul style="list-style-type: none"> - Submission on the report of business performance in 2024 and the business plan for 2025. - Submission on the financial statements of the Parent Company and the Consolidated Group for 2024; profit distribution plan of the Parent Company for 2024 and the proposed plan for 2025. - Submission on the selection of the auditing firm for the 2025 financial statements. - Submission on remuneration and salary report for 2024 of the Board of Directors, the Supervisory Board, the General Director & other key executives; and the proposed remuneration and salary plan for 2025 for members of the Board and Supervisory Board. - Submission on the dismissal of a member of the Board of Directors. - Other matters within the authority of the General Meeting of Shareholders (if any). 	
10:00 – 10:15	<p>Matters to be announced and disclosed at the Meeting:</p> <ul style="list-style-type: none"> - Report on related interests in compliance with Clause 1, Article 164 of the Law on Enterprises: Form No. 01 and Form No. 02. - Report on related interests in compliance with Clause 2, Article 164 of the Law on Enterprises: Form No. 03. <p><i>(Form No. 01, Form No. 02, and Form No. 03 are disclosed as part of the meeting documents published on the Corporation's website on .../5/2024 at the following link: https://mie.com.vn/tin-co-dong.html)</i></p>	The Presidium
10:15- 10:30	- Comments and opinions from delegates.	
10:30 – 11:00	<ul style="list-style-type: none"> - Presentation of the Draft Minutes and the Draft Resolution of the General Meeting. - Voting to approve the Minutes and Resolution of the General Meeting. 	The Secretariat of the Presidium
11:00	Official Closing of the General Meeting	The Presidium